



## **Safety Drills with Social Distancing**

The Wilson Central School District will do the following to keep socially distanced during Emergency Drills.

### **Fire Drills (Evacuation Drill)**

- Staff and students will be notified in advance when a fire drill will be conducted.
- On the day of the drill, the building principal will explain to all staff the procedures through an email sent out in the morning and then a PA announcement before the drill.
- The fire system will be put into test mode before the drill is activated.
- A staff member will pull the alarm.
- Staff will be directed to have students stay at their desks and put their masks on.
- Staff will be directed to look out into the hallway and release classrooms in succession, depending on what fire exit and direction the students have to follow to leave the building. This will maximize social distancing as they exit the buildings.
- Students will be told to get up from desks and keep socially distanced as they exit the building.
- Once outside the building staff and students will have enough room to keep socially distance on the building grounds.
- When drill is over, staff and students will re-enter the building in the order that they exited, keeping socially distanced while doing so.

### **Lockdown Drills**

- Staff and students will be notified in advance when a lockdown drill will be conducted.
- On the day of the drill, the building principal will explain the procedures to all staff through an email sent out in the morning and then a PA announcement before the drill.
- A staff member will activate the building's Mass Notification System
- Staff will direct students to remain at their desks during the duration of the drill.
- Staff will make sure halls are clear of any students and once halls are confirmed clear, they will shut and lock their classroom doors.
- If any students are in the halls, the staff will direct the student(s) into their room and distance them from other students.



- During the drill, staff will explain to the students about procedures on where they would hide if it was a real emergency.
- As the drill is happening, Administrators will go through the building to make sure staff has locked down the building correctly and that all staff/students are socially distanced.
- An announcement will be made when the drill is complete.
- Staff and students will return to normal operations.

If the District has to go into the following:

#### **Shelter-In-Place**

- Six feet of space between students and staff during the Shelter-In-Place
- Use of face coverings throughout the event

#### **Hold-In-Place**

- Six feet of space between students and staff during the Hold-In-Place
- Use of face coverings throughout the event

#### **Lockout**

- During Lockout protocols, staff will be directed to maintain six feet of space between students until the event is over.